

Reading Gaol Hug Society

Constitution of Reading Gaol Hug Society

1. Name of Society

The name of the society shall be Reading Gaol Hug Society.

2. Definitions

The **Save Reading Gaol Campaign** is the campaign to convert Reading Gaol into an arts hub and museum, accessible to all, providing cultural activities for Reading residents and visitors alike and preserving Reading's heritage.

3. Aims and Objectives

The aims and objectives of the society are:

- To promote, organise and manage the Reading Gaol Hug Event as part of the Save Reading Gaol Campaign.
- To promote the Save Reading Gaol Campaign until the objective is either achieved or no longer achievable.

3. Membership

Membership of the society is open to anyone interested in volunteering to assist with the promotion, organisation and management of the Reading Gaol Hug Event.

All members will be subject to the regulations of the constitution and by joining the society will be deemed to accept these regulations and codes of practice that the society has adopted.

There is no subscription for membership. Acceptance of new members is at the discretion of the committee.

4. Committee

The affairs of the society will be conducted by a committee which shall consist of the four founding members of the society.

The committee will elect a chairperson by a majority vote of the committee. The chairperson will hold a deliberative as well as a casting vote.

The term of office for committee members will be for the duration of the Save Reading Gaol Campaign or until this objective is no longer achievable as agreed by a majority vote of the committee.

The committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the society.

The committee will have powers to appoint advisers to the society as necessary to fulfil its objectives.

The committee can co-opt new committee members by a majority vote of the committee.

Committee discussions and votes can be conducted by email.

5. Finances

The committee will be responsible for the finances of the society. All society monies shall be banked in an account held in the name of the society.

Any committee member may authorise expenses up to £30. Amounts greater than £30 need to be authorised by majority vote of the committee.

Payments for authorised expenses can be made by a single committee member as defined by the bank mandate.

A statement of accounts shall be produced annually and on dissolution of the society by the committee.

The committee will be jointly and severally responsible for the financial liabilities of the society.

6. Committee Meetings

The committee will meet as required. Committee meetings may be held in person, by telephone or video conference. All committee meetings will be minuted.

7. Amendments to the constitution

The constitution will only be changed through agreement by a majority vote of the committee.

8. Dissolution

The society will be dissolved when the objective of the Save Reading Gaol Campaign is achieved or is no longer achievable as agreed by a majority vote of the committee.

In the event of dissolution, all debts should be cleared with any society funds. Any funds of the society that remain following this will be distributed as follows:

- If the Save Reading Gaol Campaign is successful and there are any funding campaigns in support of this, the committee will consider donating any remaining funds to one of these campaigns.
- If the Save Reading Gaol Campaign is not successful or there is no suitable funding campaign:

- For identifiable donations of £50 or larger, the committee will offer to return a pro-rata amount to the donor or alternatively if the donor agrees, donate the pro-rata amount to Launchpad Reading.
- Any remaining funds will be donated to Launchpad Reading.